

# FAREHAM

## BOROUGH COUNCIL

### **Report to Planning and Development Policy Development and Review Panel**

**Date**                    **06 January 2015**

**Report of:**            **Director of Planning and Development**

**Subject:**              **PRELIMINARY REVIEW OF THE WORK PROGRAMME FOR  
2014/15 AND DRAFT WORK PROGRAMME FOR 2015/16**

#### **SUMMARY**

At the last meeting of the Panel for the 2014/15 municipal year (on 3 March 2015), members will be asked to review the outcome of the work programme for the current year. Also at that meeting, the Panel will be requested to finalise the draft work programme for the next year, 2015/16.

This report contains details of the Panel's existing work programme for the current year, in order to allow for an early assessment of progress.

#### **RECOMMENDATION**

The Panel is invited to review and approve the Work Programme for the remainder of 2014/5 and give preliminary consideration to the Work Programme for 2015/16.

## **INTRODUCTION**

1. The outcomes from the Work Programme for the current year (2014/15) will be reviewed at the Panel's meeting on 3 March 2015. At the same time, the Panel will be requested to finalise its work programme for the following year (2015/16).
2. In order to assist the process, members are invited to consider both issues at this meeting.

## **WORK PROGRAMME 2014/15**

3. At the last meeting of the Panel on 4 November 2014, members reviewed and agreed the current programme of items for 2014/15. It is proposed that the current work programme for the remainder of 2014/15 as shown in Appendix A to this report, be noted.
4. The Panel is asked to note the following revisions to the Work Programme:-
  - (i) The Tree Strategy Action Plan (Annual Update) report has been moved from 3 March 2015 to 6 January 2015; and
  - (ii) The Environmental Sustainability Strategy Plan (Annual Update) report has been moved from 6 January 2015 to 3 March 2015
5. The progress on actions since the last meeting of the Panel on 4 November 2014 is attached at Appendix B, for members' information.

## **WORK PROGRAMME 2015/16**

### Scrutiny Board Responsibilities

6. Members are reminded that the Scrutiny Board is generally responsible for:-
  - maintaining an overview of the discharge of the Council's Executive functions.
  - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by officers in exercise of their delegated powers.
  - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
  - reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.
  - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area.

### Role Of The Policy Development And Review Panels

7. The Policy Development and Review Panels are responsible for preparing their own work programmes. Those programmes should take account of the role of the Panels to:-

- assist in the development and formulation of policy.
- report and advise upon policies and proposals relating to their particular service interest.
- review the performance of services provided directly or indirectly by the Council.
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Planning Next Year's Work Programme

- Members are invited to consider policy development and formulation items for the work programme for 2015/16. It has previously been suggested that a few items of major significance be chosen.
- In addition to any other matters which members may wish the Panel to look at, the Executive may decide if it wishes the Panel to carry out specific tasks during the next municipal year.
- The programme of dates for the Panel during the next municipal year are as follows:-

<b><u>MEETING DATE FOR YEAR</u></b>
<b><u>2015/16</u></b>
19 May 2015
21 July 2015
8 September 2015
3 November 2015
12 January 2016
1 March 2016

- A verbal update will be provided at the meeting by the Panel Chairman and the Director of Planning and Development (as appropriate) on potential items for the 2015/16 work programme, in order that these can be considered by all members of the Panel.
- It is open for the Executive Member for Planning and Development to suggest any additional items for the Panel to consider at future meetings.
- Other general items may arise during the year, such as responding to consultation requests by the Government.
- Statutory strategies and policy framework items will need to be reported to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council, as appropriate.

**RISK ASSESSMENT**

- There are no significant risk considerations in relation to this report.

## **CONCLUSION**

16. The Panel is now invited to:-

- (a) approve the programme of items for the remainder of 2014/15, as set out in Appendix A to this report;
- (b) note the progress on actions since the last Panel meeting, as set out in Appendix B to this report;
- (c) note the Planning and Development Portfolio – Executive Work Programme 2014/15 (as at 27 November 2014);
- (d) give preliminary consideration to the outcome of the Panel’s work programme for the current year; and
- (e) prepare a draft work programme for next year, 2015/16, which can be given further consideration at the next Panel meeting on 3 March 2015.

## **Appendices**

**Appendix A** – Work Programme 2014/15

**Appendix B** – Progress on actions since last meeting on 4 November 2014

**Appendix C** – [Planning and Development Portfolio – Executive Work Programme 2014/15 as at 27 November 2014](#)

**Background Papers: None**

**Reference Papers:** Planning and Development Policy Development and Review Panel 4 November (minute 9)

Report to Council – 9 October 2014 – Schedule of Meetings 2015/16

## **Enquiries:**

For further information on this report please contact Richard Jolley. (Ext 4388)

APPENDIX A

STRATEGIC PLANNING AND ENVIRONMENT POLICY DEVELOPMENT AND REVIEW PANEL - WORK PROGRAMME FOR 2014/15

<u>MEETING DATES FOR</u> <u>2013/14</u>	<u>ITEMS</u>
9 July 2014	<p>Public Transport Review – Scoping Study</p> <p>River Hamble to Portchester Coastal Flood Risk &amp; Management Strategy – Draft for Consultation</p> <p>Review of the Work Programme 2014/15</p>
2 September 2014	<p>Presentation – Parking Strategy &amp; Charges – Annual Review</p> <p>Presentation – Public Transport Review: Progress Update</p> <p>Update on Local Plan Examination Arrangements</p> <p>Review of the Work Programme 2014/15</p>
4 November 2014	<p>Public Transport Review: Findings</p> <p>Presentation: Inland Flooding – Roles and Responsibilities and Current Projects</p> <p>Presentation – Titchfield Village Parking Review</p> <p>Review of the Work Programme 2014/15</p>
6 January 2015	<p>Tree Strategy Action Plan (Annual Update)</p> <p>Preliminary Review of the Work Programme 2014/15 and Draft Work Programme 2015/16</p>
3 March 2015	<p>River Hamble to Portchester Coastal Flood Risk &amp; Management Strategy proposed for Adoption</p> <p>Environmental Sustainability Strategy Action Plan (Annual Update)</p>

	Final Review of Work Programme 2014/15 and Draft Work Programme 2015/16
<b>Items to be Programmed:</b>  Review of Fareham Biodiversity Action Plan Conservation Area Appraisal & Management Strategy items	

**STRATEGIC PLANNING AND ENVIRONMENT POLICY DEVELOPMENT AND REVIEW PANEL PROGRESS ON ACTIONS  
SINCE LAST MEETING ON 4 NOVEMBER 2014**

<b>Date of Meeting</b>	<b>4 November 2014</b>
<b><u>Subject</u></b>	<b><u>Public Transport Review: Update</u></b>
Type of Item	Review
Action by Panel	<p>It was AGREED that the Panel:-</p> <p>(a) notes the content of the Interim Report relating to the provisional findings from the Public Transport Review, and in particular the proposed changes resulting from Hampshire County Council's review of subsidised bus and community transport services; and</p> <p>(b) concur with the conclusions un he Report including activities identified to provide further outcomes from the Review.</p>
Outcome	Report Noted
Link Officer	Robert Burton

<b><u>Subject</u></b>	<b><u>Presentation: Inland Flooding – Roles and Responsibilities and Current Projects</u></b>
Type of Item	Consultation
Action by Panel	The Panel AGREED to thank the Head of Parking and Enforcement, James Addicott, Jessica Rowlatt and Wesley Jones on their informative presentation.
Outcome	Presentation noted
Link Officer	Kevin Wright
<b><u>Subject</u></b>	<b><u>Presentation: Titchfield Village Parking Review</u></b>
Type of Item	Review
Action by Panel	It was AGREED that the Panel;-  (a) thanked the Principal Transport Planner and the Head of Parking and Enforcement for their presentation; and (b) the Executive note the Panel's comments above in considering the proposed changes to the 3 main parking areas in Titchfield.
Outcome	The Panel's comment will be presented to the Executive at its meeting on 5 January 2015
Link Officer	Robert Burton
<b><u>Subject</u></b>	<b><u>Review of the Panel's Work Programme for 2014/15</u></b>
Type of Item	Review
Action by Panel	It was AGREED that the work programme, as set out in Appendix A to the report, be approved.
Outcome	To note
Link Officer	Richard Jolley



